



**Commercial Exhibit Application  
Colorado State Fair & Rodeo  
August 27 – September 6, 2010**

Office Use Only	
Contract # <u>FC10-</u>	Booth Amt. \$ _____
Space # _____	Electrical Fee\$ _____
Booth Size _____	Total Contract:\$ _____

**(Please Type or Print legibly. Non-legible application may not be accepted).  
\* A COLOR PHOTO OR DETAILED COLOR SCHEMATIC DRAWING OF YOUR BOOTH AS IT WILL APPEAR AT THE CSF MUST ACCOMPANY THIS APPLICATION. THIS IS REQUIRED FOR APPROVAL OF YOUR CONTRACT. PHOTOS WILL NOT BE RETURNED.**

Business Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Bus. Ph.: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_  
 On-Site Contact: Name \_\_\_\_\_ Phone # \_\_\_\_\_ Website \_\_\_\_\_

1. Describe your booth operation by marking all those below that apply:
- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Imports (from where _____) | <input type="checkbox"/> Prize Drawing               | <input type="checkbox"/> Food or Drink Sampling         |
| <input type="checkbox"/> Selling Products at Booth  | <input type="checkbox"/> Raffle (need license)       | <input type="checkbox"/> Giving Away Items (List Items) |
| <input type="checkbox"/> Using Sound Amplification  | <input type="checkbox"/> Taking Orders-Deliver Later | <input type="checkbox"/> Only Information/Literature    |

2. Please list **all Items/Products/Services/Brand Names** to be sold, promoted or given away (Use additional sheet if necessary.) \_\_\_\_\_

Only items listed will be considered for inclusion in your lease. Only items listed in your lease will be allowed to be displayed. The Colorado State Fair will not allow the sale of the following items: hunting knives, pocketknives, swords, firearms or items resembling firearms (this includes toy guns), noisemakers, smoke bombs, tobacco products, laser lights, silly string, shock devices, drug paraphernalia, counterfeit or "knock-off" items.

3. **Please include a deposit of \$300 per booth with your application.** (Ex: 10x10 is \$300, 10x20 is \$600) A deposit does not guarantee a contract. Your deposit will be refunded if application is not accepted. If your application is accepted and you withdraw it, your deposit will not be refunded.

- ✓ The Fair will accept the following forms of payment: Visa, MasterCard, Discover, AMEX, money order, certified check, or cash (cash should not be mailed.) Please make all certified checks payable to the Colorado State Fair. **NO PERSONAL OR BUSINESS CHECKS WILL BE ACCEPTED.**
- ✓ If application is accepted, the balance for your contract space will be billed to you, based on the application date.
- ✓ **No deposits accepted after July 1, 2010; contract amount must be paid in full.**
  - If paying by credit card: \_\_\_\_\_ Visa \_\_\_\_\_ MasterCard \_\_\_\_\_ Discover \_\_\_\_\_ AMEX  
 Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

4. Each exhibitor requiring electricity must pay a one-time fee of **\$5.00 per front foot (10x10 = \$50, 20x10=\$100 ) for 110v or 120v, and \$325 for 220v.** Cost includes an electrical inspection fee. **All booths outside require electricity for lights at night. Please indicate your electricity requirements:**

**None**       **Volts**  110v     220v      **Amps**  20     30     50     Other \_\_\_\_\_

5. Do you need telephone service? (Additional charges apply) \_\_Yes \_\_No Do you need internet service? (Additional charges apply) \_\_Yes \_\_No

6. Each exhibitor is required to have a Certificate of General Liability Insurance and Colorado's Workers' Compensation (if you have employees) on file. **DO NOT SEND INSURANCE NOW. Details of the insurance requirements will be sent with your contract.**

**LAST YEAR'S VENDORS ONLY** (Please fill out this section.)

- I wish to reserve the same space # \_\_\_\_\_ as last year. *For priority space reservation, Post Mark application by March 1, 2010. (The FAIR cannot guarantee last year's space. However, the FAIR will do everything possible to fill your request.)*  
 Please indicate a second choice: Depth: \_\_\_\_\_ Front Footage \_\_\_\_\_ Inside? \_\_\_\_\_ Outside? \_\_\_\_\_ Area on map: \_\_\_\_\_
- I need additional space / I would like to relocate to (indicate area): \_\_\_\_\_  
**Space Needed:** Depth: \_\_\_\_\_ Front Footage: \_\_\_\_\_ Inside? \_\_\_\_\_ Outside? \_\_\_\_\_ Area on map: \_\_\_\_\_

**2010 New Vendors** (Vendor who did not attend the Colorado State Fair last year.)

- Space Needed: Depth \_\_\_\_\_ Front Footage: \_\_\_\_\_ Inside? \_\_\_\_\_ Outside? \_\_\_\_\_ Area on map \_\_\_\_\_
- ✓ New Vendors: Please list two references from other fairs/events in which you exhibited last season: \_\_\_\_\_

Applicant agrees to abide by all Colorado State Fair rules and regulations. By signing this application, you certify that you have read and understand the information in the Commercial Exhibits Handbook (available online). It is understood if you cancel for any reason the exact damages to the Colorado State Fair Authority would be difficult to ascertain, therefore, all monies paid to the Authority shall be retained by the Authority as liquidated damages. **No refunds will be issued. Applicant understands this is an application, NOT an Exhibits contract.**

[www.coloradostatefair.com](http://www.coloradostatefair.com) (e-mail) [commexhibits@coloradostatefair.com](mailto:commexhibits@coloradostatefair.com)  
**Please return application and photo with deposit to: Colorado State Fair, 1001 Beulah Avenue, Pueblo, CO 81004**  
**For more information call 719-404-2028 OR 1-800-876-4567 Ext. 2028 (Fax: 719-560-1952)**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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